



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

January 24, 2024

5:30 P.M.

**Kantzler Community Room
Alice and Jack Wirt Public Library
500 Center Avenue, Bay City MI 48708**

AGENDA

- I. Call to Order – *Mary Herr – Chairperson***
- II. Pledge of Allegiance**
- III. Roll Call**

Staff Greeting – Kevin Ayala – Assistant Director
- IV. Additional Agenda Items**
- V. Public Comments**
A person requesting to address the Board will be allowed up to three (3) minutes per meeting. This time allowance may change based on the number of people wishing to make comment.
- VI. Minutes**
 - A. December 20, 2023– Regular Board Meeting – **(Approve)**
 - B. December 20, 2023 – Annual Board Meeting – **(Approve)**
- VII. Bills Payable – (Approve)**
- VIII. Financial Reports**
 - A. Penal Fine Report – **(Receive)**
 - B. Financial Report – **(Receive)**
- IX. Administration Report**
 - A. Administration Report – **(Receive)**
- X. Correspondence**
 - A. Thank you
 - B. Tell us what you think
- XI. Committee Reports**
 - A. Finance Committee
 - B. Personnel Committee

XII. Unfinished Business

XIII. New Business

- A. Funeral Leave Policy (**Approve**)

XIV. CLOSED SESSION - (to consider matters exempt from disclosure
under statute (as provided for under PA 267 of 1976))

XV. Announcements

XVI. Other

XVII. Adjourn

- **INFORMATION ITEMS**
- Fourth Quarter Patron Statistics
- Circulation Report
- Managing Librarian Reports
- Monthly Program Statistics/Year To Date Program Statistics
- Monthly Visitor Total
- Monthly Volunteer Hours