



**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**October 23, 2024**

**5:30 P.M.**

**Kantzler Community Room  
Alice and Jack Wirt Public Library  
500 Center Avenue, Bay City MI 48708**

**AGENDA**

**I. Call to Order – *Mary Herr* – *Chairperson***

**II. Pledge of Allegiance**

**III. Roll Call**

**Staff Greeting – Amy Churchill, Managing Librarian – Sage Branch**

**IV. Additional Agenda Items**

**V. Public Comments**

A person requesting to address the Board will be allowed up to five (5) minutes per meeting. This time allowance may change based on the number of people wishing to make comment.

**VI. Minutes**

A. September 25, 2024 Regular Meeting Minutes – **(Approve)**

**VII. Bills Payable – (Approve)**

**VIII. Financial Reports**

A. Penal Fine Report – **(Not available for Board Packet at time of agenda)**

B. Financial Report – **(Receive)**

**IX. Administration Report**

A. Administration Report – **(Receive)**

**X. Correspondence**

**XI. Committee Reports**

A. Finance Committee

B. Personnel Committee

**XII. Unfinished Business**

**XIII. New Business**

A. Travel Policy (**Approve**)

**XIV. CLOSED SESSION** - (to consider matters exempt from disclosure  
under statute (as provided for under PA 267 of 1976))

**XV. Announcements**

**XVI. Other**

**XVII. Adjourn**

- **INFORMATION ITEMS**
- 3<sup>rd</sup> Quarter Patron Statistics
- Circulation Report
- Managing Librarian Reports
- Monthly Program Statistics/Year To Date Program Statistics
- Monthly Visitor Total
- Monthly Volunteer Hours