



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

November 20, 2024

5:30 P.M.

**Kantzler Community Room
Alice and Jack Wirt Public Library
500 Center Avenue, Bay City MI 48708**

AGENDA

I. Call to Order – *Mary Herr – Chairperson*

II. Pledge of Allegiance

III. Roll Call

Staff Greeting –Kayla Brock, Senior Library Assistant Children’s–Pinconning Branch

IV. Additional Agenda Items

V. Public Comments

A person requesting to address the Board will be allowed up to five (5) minutes per meeting. This time allowance may change based on the number of people wishing to make comment.

VI. Minutes

A. October 23, 2024 Regular Meeting Minutes – **(Approve)**

VII. Bills Payable – (Approve)

VIII. Financial Reports

A. Penal Fine Report – **(Not available for Board Packet at time of agenda)**

B. Financial Report – **(Receive)**

IX. Administration Report

A. Administration Report – **(Receive)**

X. Correspondence

A. Donation Letter for Comfort Cabinet

**XI. CLOSED SESSION – To discuss collective bargaining agreement.
(to consider matters exempt from disclosure under statute
(as provided for under PA 267 of 1976)**

XII. Committee Reports

- A. Finance Committee
2025 Budget (**Approve**)
- B. Personnel Committee

XIII. Unfinished Business

- A. Bylaws (**Approve**)
- B. Travel Policy (Moved to December meeting)

XIV. New Business – No new business.

XV. Announcements

XVI. Other

XVII. Adjourn

- **INFORMATION ITEMS**
- Circulation Report
- Managing Librarian Reports
- Monthly Program Statistics/Year To Date Program Statistics
- Monthly Visitor Total
- Monthly Volunteer Hours