



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

December 18, 2024

5:30 P.M.

**Kantzler Community Room
Alice and Jack Wirt Public Library
500 Center Avenue, Bay City MI 48708**

AGENDA

- I. Call to Order – *Mary Herr – Chairperson***
- II. Pledge of Allegiance**
- III. Roll Call**

Staff Greeting – Dena Moscheck – Children’s Coordinator
- IV. Additional Agenda Items**
- V. Public Comments**
A person requesting to address the Board will be allowed up to five (5) minutes per meeting. This time allowance may change based on the number of people wishing to make comment.
- VI. Minutes**
 - A. November 20, 2024 Regular Meeting Minutes – **(Approve)**
- VII. Bills Payable – (Approve)**
- VIII. Financial Reports**
 - A. Penal Fine Report – **(Receive)**
 - B. Financial Report – **(Receive)**
- IX. Administration Report**
 - A. Administration Report – **(Receive)**
- X. Correspondence**
 - A. Thank You letter
- XI. CLOSED SESSION – (to consider matters exempt from disclosure under statute (as provided for under PA 267 of 1976)**

XII. Committee Reports

- A. Finance Committee
- B. Personnel Committee

XIII. Unfinished Business

- A. Travel Policy (**Approve**)
- B. High School Student Board Representative (**Discuss**)

XIV. New Business – No new business.

XV. Announcements

XVI. Other

XVII. Adjourn

- **INFORMATION ITEMS**
- Circulation Report
- Managing Librarian Reports
- Monthly Program Statistics/Year To Date Program Statistics
- Monthly Visitor Total
- Monthly Volunteer Hours