

MINUTES OF THE



**BOARD OF TRUSTEES
REGULAR BOARD MEETING
August 28, 2024**

Mary Herr called the regular board meeting of the Bay County Library System Board of Trustees to order at 6:31 p.m. on August 28, 2024. The meeting was held in the Kantzler Community Room at the Alice and Jack Wirt Public Library, 500 Center Avenue, Bay City Michigan 48708.

Roll Call: Sue Blondin, Mary Herr, Charlie Parke, Douglas Stone and Paul Travis

Board Members Absent:

Others Present: Kevin Ayala, Trish Burns

STAFF GREETING: No Staff Presenter.

ADDITIONAL AGENDA ITEMS:

PUBLIC COMMENTS: No Public Input

MINUTES – No Minutes to Approve

BILLS PAYABLE

K. Ayala stated that bills payable for the month of July were routine with no concerns to point out. K. Ayala gave an overview of the RIDES Services we receive, which is the state-wide delivery system.

Motion by C. Parke, seconded by S. Blondin, to receive the bills payable for the month of July 2024. Motion carried.

PENAL FINE REPORT

K. Ayala reported July penal fines came in at \$30,064.41 For a year-to-date standpoint for what we budgeted, we have now received more than what we have budgeted for the year. no concerns there.

FINANCIAL REPORT

K. Ayala reported revenue for July was \$108,224.54, the majority of it was from penal fines and our final state aid payment.

On the expense side, it was another normal routine month; nothing happening unexpectedly.

Motion by P. Travis, seconded by C. Parke, to receive the July 2024 Penal Fine and Financial Reports as presented. Motion carried.

ADMINISTRATION REPORT

T. Burns reported on the final SRP participation numbers and indicated it was another successful year, and staff did a great job.

Bay County Library System anniversary celebrations will start in September and invited all board members attend and/or volunteer if they would like.

Bookmark contest competition was held and we have the winning bookmarks for the different age groups, each year the designs keep getting better.

Motion by S. Blondin, seconded by C. Parke to receive the Administration Report as presented. Motion carried.

CORRESPONDENCE

None.

COMMITTEE REPORTS

A. Finance Committee – No Meeting.

B. Personnel Committee - No Meeting.

UNFINISHED BUSINESS:

No new business.

NEW BUSINESS

No new business.

CLOSED SESSION – No closed session.

ANNOUNCEMENTS

ADJOURNMENT

Motion by C. Parke seconded by P. Travis, to adjourn the meeting at 6:48 p.m. Motion carried.

Paul Travis
Secretary/Treasurer

Kevin Ayala,
Recording Secretary