



**BOARD OF TRUSTEES
REGULAR BOARD MEETING
September 25, 2024**

Mary Herr called the regular board meeting of the Bay County Library System Board of Trustees to order at 5:30 p.m. on September 25, 2024. The meeting was held in the Kantzler Community Room at the Alice and Jack Wirt Public Library, 500 Center Avenue, Bay City Michigan 48708.

Roll Call: Sue Blondin, Mary Herr, Charlie Parke, Douglas Stone and Paul Travis

Board Members Absent:

Others Present: Kevin Ayala, Trish Burns

STAFF GREETING: Emily Marsh, Fiction Dept. Head, Sage Branch

Emily highlighted what she does for BCLS and then discussed our partnership with Hell's Half Mile.

ADDITIONAL AGENDA ITEMS:

PUBLIC COMMENTS: No Public Input

MINUTES – August 28, 2024 (**Approve**)

Motion by C. Parke, seconded by D. Stone to approve the minutes of the August 28, 2024 regular board meeting. Motion Carried.

BILLS PAYABLE

K. Ayala stated that bills payable for the month of August were routine with no concerns to point out. M. Herr asked about the SWANK invoice, K. Ayala explained that it is a movie licensing company giving us permission to show movies in the library.

Motion by P. Travis, seconded by C. Parke, to receive the bills payable for the month of August 2024. Motion carried.

PENAL FINE REPORT

K. Ayala reported August penal fines came in at \$58,174.42 one of the best months ever. We have now exceeded our year-to-date standpoint compared to what we budgeted. No worries in this area.

FINANCIAL REPORT

K. Ayala reported revenue for August was \$152,068.50, the majority of it was from penal fines and payment in lieu of taxes.

On the expense side, it was another normal routine month; nothing happening unexpectedly.

Motion by P. Travis, seconded by C. Parke, to receive the August 2024 Penal Fine and Financial Reports as presented. Motion carried.

ADMINISTRATION REPORT

T. Burns reported on the repairs on the reading garden emergency exit doors.

T. Burns reported on the hiring of Madison Roberts as our new Children's Librarian at Wirt.

T. Burns talked about the upcoming Author visit at Garber Auditorium.

T. Burns went over the materials and programming grants that we will receive.

M. Herr asked about the cement pad that was poured in Pinconning.

Motion by S. Blondin, seconded by P. Travis to receive the Administration Report as presented. Motion carried.

CORRESPONDENCE

None.

COMMITTEE REPORTS

A. Finance Committee – No Meeting.

B. Personnel Committee - No Meeting.

UNFINISHED BUSINESS:

A. Review of Board Responsibilities in By-Laws.

T. Burns went over some of the examples from other Library System's By-Laws, discussion highlighted what was liked from some of the other system by-laws and what wasn't liked. T. Burns agreed to bring back a proposed revised by-law to the November Meeting.

Motion by C. Parke seconded by P. Travis, to table this discussion until the November Board Meeting. Motion carried.

NEW BUSINESS

A. Non-Voting High School Student Board Member

S. Blondin spoke about her idea of having a student be on the board from an observation stand point to get a feeling of our government works. T. Burns offered to find out what other libraries to have students on the board.

Motion by S. Blondin, seconded by C. Parke, to approve T. Burns exploring the idea of having a non-voting student on the library board, referred to the December Meeting. Motion carried

CLOSED SESSION – No closed session.

ANNOUNCEMENTS

ADJOURNMENT

Motion by C. Parke seconded by P. Travis, to adjourn the meeting at 6:35 p.m. Motion carried.

Paul Travis
Secretary/Treasurer

Kevin Ayala,
Recording Secretary