

**MINUTES OF THE  
BAY COUNTY LIBRARY SYSTEM  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
June 26, 2019**

Sue Blondin, called the regular board meeting of the Bay County Library System Board of Trustees, to order at 5:30 p.m. on June 26, 2019. The meeting was held in the Kantzler Community Room at the Alice and Jack Wirt Public Library, 500 Center Avenue, Bay City MI 48708.

The Pledge of Allegiance was recited.

Roll Call: Sue Blondin, Don Carlyon, Anne Harris, Mary Herr arrived at 5:34 p.m., and Frank Quinn

Others: Trish Burns and Kevin Ayala

Staff Greeting

Walt Peglow, I. T. Supervisor – Walt Peglow has worked for the Bay County Library System since 2000, beginning as a Technology Page in the Computer Lab at the South Side Branch Library. He then moved onto a Library Assistant position at the Sage Branch Library for 2 years, then as a Technology Clerk in 2008, and now as I.T. Supervisor, which he began in 2015. W. Peglow has a degree from Davenport University, a certificate in Google Technology Support, and currently is finishing up an online program to be certified as a CISCO Network Specialist. Many of his responsibilities include the phone system, technology support for staff and public, lends audio/visual support for many of the library programs, conducts coding classes, 3D printer and security cameras, and once a month holds a computer help class for the public. He loves the continuous learning aspect of his job and the variety of his responsibilities.

ADDITIONAL AGENDA ITEMS – No additional agenda items.

MINUTES

**Motion by A. Harris, seconded by D. Carlyon, to approve the minutes of the May 22, 2019 regular board meeting. Motion carried.**

BILLS PAYABLE – Mary Herr reviewed the bills for the month.

**Motion by F. Quinn, seconded by M. Herr, to approve the bills payable, as presented. Motion carried.**

## FINANCIAL REPORT

May 2019 Financial Report, and Penal Fine Report – Kevin Ayala reported Penal Fines for the month of May came in at \$30,425.84, year to date, are approximately \$8,200 over budget. The last of the property taxes have been received, along with the first check from State Aid of \$42,737, revenue for the month is at \$280,956. Expenses are coming in as budgeted, with no surprises.

**Motion by M. Herr, seconded by F. Quinn, to receive the 2019 May Financial report, and the Penal Fine Report. Motion carried.**

## ADMINISTRATION REPORT – Trish Burns

**New Children’s Department Head** –Dena Moscheck has been hired as the new Children’s Department Head at Wirt Library. She will fill the position held by Mary Schoberth, who recently retired from BCLS. D. Moscheck comes from Lapeer District Library where she worked with the public, both in the library and outreach services. She will begin on July 1. T. Burns shared the Raising Readers backpacks, created by Mary Schoberth that cover an age range from pre-K to early elementary age children.

**New Board Member** – Paul Travis was appointed to the Bay County Library System Board of Trustees at the June County Commissioners meeting. He is retired from the Bay City School System where he both taught and then held the position of elementary principal. T. Burns will meet with P. Travis before the July board meeting.

**Summer Reading Program** – The Summer Reading Program (SRP) began on June 10. Kickoff activities were successfully held at all branches. Currently there are over 6,600 sign ups. The Auburn staff collaborated with the Farmers Market and the City of Auburn to have their kickoff as a real community gathering. A DJ, bounce house, Touch-A-Truck activities, ice cream, police and fire responders and more were available for everyone. This is the first time a kickoff for SRP was held with the community. T. Burns congratulated the staff members at all branches for their energy and dedication to the SRP programs.

**Building and Grounds Maintenance** – Workers are repairing and replacing boards on the gables on the roof at Sage. Because of the wet weather, work has been stop and start but should be finished by July. Using the heavy lift to get to the roof has proven problematic due to the saturated ground. After the repairs are made, because of the treated materials used, the gables will need to weather for a few months, then will be painted in the fall.

**Motion by F. Quinn, seconded by, D. Carlyon, to receive the Administration Report. Motion carried.**

OPEN TO THE PUBLIC – No public

## CORRESPONDENCE

No correspondence received.

COMMITTEE REPORTS

Financial Committee – Frank Quinn, Chairperson, - No meeting  
Personnel Committee – Don Carlyon, Chairperson – No meeting

UNFINISHED BUSINESS

No unfinished business for discussion.

NEW BUSINESS

Library Card Types - Policy – T. Burns explained the first two paragraphs of the policy lists what is currently being done, the third paragraph has been added to address patrons who do not reside in Bay County, nor belong to a library within the Valley Library Consortium. Patrons who do not reside in Bay County nor belong to a member library of VLC, will be required to pay \$50 per year for a Bay County Library System library card. The board briefly discussed this policy and voted 3-2 to approve the policy.

**Motion by F. Quinn, seconded by D. Carlyon, to approve the Library Card Types policy. F. Quinn – yes, D. Carlyon – yes, and A. Harris – yes. S. Blondin – no, M. Herr – no. Motion carried.**

OPEN TO THE PUBLIC

No comments.

F. Quinn read the poem, ‘The Poet’ by Alfred Tennyson.

ANNOUNCEMENTS

Frank Quinn shared how he has enjoyed serving as a board trustee for the Bay County Library System. During his time as a trustee he has served as Board Chairperson and Chairperson of the Finance Committee. He has worked with two library directors, chaired one millage campaign and served on another one.

Board Chairperson, Sue Blondin, presented Frank Quinn with a gift from the board and thanked him for his service.

**Motion by F. Quinn, seconded by D. Carlyon, to adjourn the meeting at 6:22 pm. Motion carried.**

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Anne Harris  
Secretary/Treasurer

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Eileen Schulz  
Recording Secretary